



Swan City Football Club  
Regular Board Meeting  
April 9, 2024

Present: Derek Van Tassell, Dara LaLonde, Paul Wedman, Lynda Atamanchuk, Sherri Clayton, Kris Scott, Kristien Mizzau, Mathieu Evans, and Stefan Caers

Staff: David Rojas

Regrets: Corrie Funk, Chuntai Jin and Houssam Chattri.

**1.0 CALL TO ORDER**

Derek Van Tassell chaired the meeting and called the meeting to order at 7:31 pm

**2.0 ADOPTION OF THE AGENDA**

**Motion 01**

**To adopt the revised agenda of April 9, 2024, with changes, including the establishment of a consent agenda (which includes the committee reports as presented).**

Moved by: Dara

Seconded by: Kristien

**Carried**

**3.0 ADOPTION OF MINUTES**

3.1 March 5, 2024 Board Meeting Minutes

**Motion 02**

**To adopt the Board Meeting Minutes dated March 5, 2024**

Moved by: Sherri

Seconded by: Matt

**Carried**

**4.0 FINANCIAL REPORT**

4.1 Financial Reports dated February 29, 2024

**Motion 03**

**To approve the financial reports for February 29, 2024, as presented.**



Moved by: Kris  
Seconded by: Sherri  
**Carried**

## 5.0 ED/TD/ Reports

### 5.1 Executive Director Report

#### Facilities

We plan to use four facilities for our Outdoor programs this season: Pitch 1, Rotary Fields, Hansen Lincoln Field, and the Crosslink 11v11 field.

#### Swan City FC Pitch 1:

- The old turf from Pitch 1 has been moved to the landfill.

#### Rotary:

- Summer preparation will begin April 15th . Aquatera water meter will be installed on April 29th. - Preparation for safety netting installation and rebound will begin on April 22nd . I am contacting construction companies to provide materials and guidance for the project.  
- Rotary plumbing quote is attached. Labour quote is pending; however, we hope to trade sponsorship signs for labour costs.

#### School League

Our School League proposal to GPCSD has been well received – schools in the catholic district have received the necessary information to decide if they would like to participate in the league

- Tentative start date: Monday, May 6th
- End-of-season tournament date: June 15th @ Swan City FC Indoor Pitch.

There was no interest from the GPPSD for a school league at this time. I am looking to find different contacts to ensure the public schools can join the league next year.

#### Fundraising

Most families have opted for their raffle ticket credit to be put towards their Outdoor registration.

Our club missed the chance to run a casino event this year due to our account being under review (we were slotted for the first quarter of 2024). Due to a cancellation, we have been slotted for a casino event in Q1, 2025.



### **Grants**

Approved: CIBC Soccer Fest

Grant – to be used towards our Outdoor 2024 Grassroots Festival. - The grant is \$500. CIBC will provide fruit snacks, protein bars, and merchandise for our Grassroots Festival. Grant applications & sponsor partnerships will be prioritized during the summer.

### **Other**

We have been approved to host referee Refresher and Entry Level courses in Grande Prairie. The courses will take place on Saturday, April 27th @ Swan City FC Indoor Pitch. We are promoting the courses on social media, and we have sent emails to all our adult league members and relevant youth teams.

We did not implement a player limit this year for our Outdoor Grassroots program - we currently have 815 players registered. We will need support filling in all coaching positions.

I have applied to take the Canada Soccer B Licence. Course to commence in September 2024.

### **Strategic Planning Meeting**

All board member to take the Strategic Planning online course by following the link: Alberta Nonprofit Online Courses

“As the governing body of an organization, one of the key roles of the board is to define and advance the purpose of the organization. The board can do this by developing a strategic plan. The strategic plan acts as a guide that shapes the work and all activities of the organization. Therefore, it is important for boards to know what strategic planning is and how it helps the organization.

In this course, we will first discuss what a strategic plan is, why organizations need a strategic plan, how it helps organizations, and what components are in a strategic plan.

## **5.2 Technical Director Report: N/A**

### **Motion 04**

**Adopt the ED report as presented.**

Moved by: Kris



Seconded by: Sherri

**Carried**

**Motion 05**

**Approve the plumbing quote, material costs and labour work for Rotary to be covered through sponsorship.**

Moved by: Dara

Seconded by: Lynda

**Carried**

**6.0 OLD BUSINESS**

- 6.1 School League Proposal
- 6.2 Adult league policies and procedures
- 6.3 U15 UK Trip
- 6.4 Adult spring league
- 6.5 2024 Outdoor Budget

**7.0 New Business**

- 7.1 Consent Agenda- implemented today and discussed at start of meeting
- 7.2 Minor Casino event
- 7.3 EMSA
- 7.4 ED & TD Contract renewal
- 7.5 Gala recap
- 7.6 Disciplinary committee

**8.0 NEXT MEETING: May 7, 2024**

The chair adjourned the meeting at 9:15 pm.

Approved the 9<sup>th</sup> day of April , 2024

CHAIRPERSON

(Derek Van Tassell)

SECRETARY

(Lynda Atamanchuk)