



December 1, 2020 Swan City FC board meeting minutes. Held at 5 p.m. via Zoom

In attendance: Derek V, Matt T, Chad M, Amber P, Lynda A, Kara S, Cat R., Jesse N, Brigitte B, Dylan C (ED), Claude B (TD)

Regrets: John B,

Meeting called to order at 5:00pm. It is standard practice for the agenda, prior minutes and staff reports and committee reports to be circulated ahead of the Board meetings. This was complied with outside of no ref report this meeting.

AGENDA: No additions were made. Cat moved to approve the agenda. Seconded by Amber. The agenda was approved unanimously.

PRIOR MINUTES: Matt moved to approve the prior minutes. Amber seconded. The prior minutes were approved unanimously.

REPORTS: Executive Director, Technical Director, Program Co-ordinator and Office Admin Report were reviewed and discussed. This will be the last office admin report as Steph gave her notice and finished as of Dec 1. She worked for the association for 8 years and we wish her the best.

Dylan provided update on Government programs available to assist as well as ensuring financials are up to date for the AGM. We should have a casino March 26-28, 2021 to work. Dylan will apply for the \$60k government grant.

Programming was discussed in relation to coaching fees and how those are covered. Claude to add 4her and Power Soccer updates as needed with his reports. Additional COVID restrictions since the last board report have drastically affected programming. Claude advised that our competitive teams have been approved to participate with EIYSA league once the new year starts. Chad moved to approve the reports. Brigitte seconded. Reports approved unanimously.

Chad made the following motion. Seconded by Jesse and approved unanimously:

MOTION 1: To approve Technical Director Coach Education Reimbursements as presented in his December, 2020 TD report with a review in December of 2021.

SUB-COMMITTEE REPORTS: Reports were received from the various sub-committees (Finance; Facility; Fundraising/Advertising/Social Committee; Senior/Minor Committee). We reviewed the Senior/Minor Committee and the proposed survey questions in the report. Kara made a motion to approve the survey questions. Brigitte seconded. All were in favor.

Motion 2: To Approve the Proposed Survey questions for programming and for the Program Co-ordinator to send out to the membership after programming.

Derek will forward questions on to Jen with instructions going forward.

Social media committee has purchased approximately 600 SCFC masks for re-sale.



OLD BUSINESS: We tabled the monthly item of reviewing the organization's spreadsheet task list and strategic year plan.

Discussed website- More updates have been made. It is currently being migrated. It will be going to board shortly to test the registration section. Will go live once we know numbers for budget. Maintenance will be needed throughout the year.

NEW BUSINESS: The upcoming AGM this Friday via Zoom was discussed. A discussion was held on dealing with refunds vs credits due to COVID restrictions. It was agreed that a credit would be issued for the upcoming season and if the credit was not used, a proportionate refund for the remaining programming would be issued on March 1, 2021. It is important to get back to our membership quickly on this. Derek to craft email for Jen to send out to membership. Dylan and Jesse have found a potential external bookkeeper. Dylan will look to hire on a monthly basis. Dylan and Jesse reviewed the monthly budget.

Due to AGM this Friday, the In Camera and Roundtable items were tabled. As an aside staff evaluations were completed by Derek and Chad.

Action Items:

- 1) Dylan, Claude and Lynda will discuss next season budget and email to board; and
- 2) Pitch 1 hallway will be painted.

Meeting was adjourned at 6:35p.m. Next meeting date January 5, 2021 at 5pm TBD.