



SWAN CITY FC – User Group Booking Procedure and Protocol

All bookings must adhere to the following guidelines:

- ***Before booking***
 - Booking user must sign in and follow ALL building requirements and protocols (request if needed)
 - Users must keep a log of all participants in group (max of 50 unique individuals per group)
 - All participants must ensure they are COVID-19 symptom free
 - Users must provide their own masks as needed, hand sanitizers are posted at the front office, and down the hallway as needed, recommended for larger groups to bring their own sanitizer
 - If your user group has their own protocols, please provide them to the Swan City FC staff immediately during booking requests
- ***During Booking***
 - There are no changerooms for any users – please come changed and ready to go
 - There are no benches, bags can be left in the hallway on designated drop spots
 - Water fountain is CLOSED
 - Washrooms remain open – but we ask that users follow public health guidelines
 - No equipment is left behind, please dispose of any garbage into waste bin located near entrance/exits
 - We cannot provide ANY equipment for bookings (please bring your own sanitized equipment)
- ***After booking***
 - We ask that all users keep logs for 2 weeks in the event of symptoms arising in users
 - In the event a staff of Swan City FC tests positive for COVID-19, users will be notified immediately

Swan City FC thanks all user groups for their patience and understanding in using the Indoor Pitch during these times – we will get through this together.

Thank you,

SWAN CITY FC - Get in the game.